



www.lightningvelo.org

Bylaws of Lightning Velo

Article I Name and Location of the Organization

Section 1.01. Organization name: The name of the organization shall be Lightning Velo (abbreviated as LV herein).

Section 1.02. Organization location: The principle office of LV for the transaction of business shall be located in Long Beach, California. The Board of Directors may arrange for an office location and a Post Office Box address, including making rental payments or paying other associated fees.

Article II Goals & Primary Activities

Section 2.01. Goals: The goals of LV are:

- Provide the opportunity to ride as a group and provide instruction to the members of LV and the general public, when appropriate, in all facets of bicycling.
- Promote the sport of bicycle racing in unison with the goals of USA Cycling.
- Provide opportunities for LV members to share their enthusiasm for the sport cycling

Section 2.02. Primary activities

Section 2.02.01. Weekly rides: LV shall organize and conduct weekly rides. The purpose of these rides is to provide the membership opportunities for improving individual health and to instruct the membership in safe riding techniques on public thoroughfares. At a minimum, these rides shall be on Saturday, to be known as the Saturday Social Ride, and Sunday. The Ride Director(s) shall have primary responsibility for organizing these rides, including, but not limited to, maintaining the rules that govern the conduct of these rides.

Section 2.02.02. LV Century/Metric rides: LV shall provide up to two (2) opportunities per year to the membership to ride in a LV supported 100/62 mile ride to increase membership awareness of the personal health benefits of cycling and to increase membership awareness of the recreational and transportation benefits of cycling. A volunteer member in good standing shall have primary responsibility for organizing these rides.

Section 2.02.03. Bicycle races: LV shall encourage and support the development of bicycle racing capabilities of members who partake in the sport of bicycle racing and who increase public awareness of bicycle racing as a legitimate, exciting, and healthy competitive sport. The Race Director shall have primary responsibility for organizing the bicycle racing activities of LV.

Section 2.02.04. Holiday Party: LV shall conduct an annual Holiday Party during the month of December as a social and community involvement event. A volunteer member in good standing shall have primary responsibility for organizing the Holiday Party.

Section 2.02.05. Other social events: LV may conduct social events to provide the membership other opportunities to interact and build camaraderie. A volunteer member in good standing shall have primary responsibility for organizing each social event.

Section 2.02.06. Club communications: LV shall maintain at least two (2) instruments for communicating information to club members and the general public. [1] LV shall maintain a web site on the World Wide Web to promote membership in the club and promote activities of the club. [2] LV shall maintain an email group that allows a member to send an email to a specific email address and have that email forwarded to all members who subscribe to the email group. The Communications Officer shall have primary responsibility for ensuring the creation and maintenance of club communications.

Section 2.02.07. Highway Cleanup: LV shall conduct regular highway cleanup activities under the rules of Caltrans. A volunteer member in good standing shall have primary responsibility for organizing the highway cleanup.

Section 2.02.08. Bicycle advocacy programs: LV shall facilitate awareness of bicycling as a legitimate form of transportation in the community. The Advocacy Officer shall have primary responsibility for coordinating bicycle advocacy activities involving LV.

Section 2.02.09. Youth cycling programs: LV may facilitate appropriate introduction and inclusion of youth to all types of programs and activities that LV offers. Additionally, LV may support youth community activities related to cycling to help prevent the delinquency of minors. Activities that LV may facilitate or support may include: support collaborations between community groups, service agencies, businesses, and local youth; provide integrated programs that combine hands-on training in bike repair and other skills; develop mentoring relationships with local youth cycling programs; support school programs that educate children on safe handling of bicycles and teach them the rules of the road and general vehicle safety. The Advocacy Officer shall have primary responsibility for ensuring LV facilitation and support of youth cycling programs.

Section 2.02.10. Repair clinics: LV may provide clinics for the membership to provide instruction in the repair and maintenance of bicycles. A volunteer member in good standing shall have primary responsibility for organizing bicycle maintenance clinics.

Article III Membership

Section 3.01. Eligibility and term of membership: Membership in LV shall be open to anyone who has an interest in bicycling. The term of membership shall be the current calendar year during which the members pays dues (per the Schedule of dues) and a completed, current LV Membership Application, except in the case of lifetime membership, where the term will be the life of the member (or the life of LV).

Section 3.02. Schedule of dues:

Full year (renewing and new members)

- Individual – \$40.00 If paid after January 31, \$45.00
- Family – \$50.00 If paid after January 31, \$55.00
- Individual Junior (17 years or younger as of December 31st during the year of membership) – Free

Prorated partial year (new members only)

- After July 1st of each calendar year:
 - Individual – \$20.00
 - Family – \$25.00
- After October 15th of each calendar year:
 - Individual – \$40.00 (includes membership for following year)
 - Family – \$50.00 (includes membership for following year)

Section 3.03. Member benefits: Member benefits shall include, but not be limited to a LV membership and incentives (price reductions or partial re-imburement) on LV sponsored rides, races, and social events.

Section 3.04. Termination of Membership: The Board of Directors, after a showing of reasonable cause, may vote to terminate the membership of any member with a $\frac{3}{4}$ vote of a quorum of the Board of Directors at a regularly scheduled Board of Directors meeting or general membership meeting. Reasonable cause to terminate a membership shall consist of ample evidence that the member is having or has had a detrimental effect on safe bicycling with LV or a detrimental effect on bicycling in the Southern California region.

The President of LV shall send to the general membership a notice of a vote to terminate a membership through the LV email group at least two (2) weeks prior to the vote for termination.

A member, whose membership is terminated, forfeits his or her remaining membership fee.

Lifetime members cannot be terminated for any reason.

Section 3.05. Lifetime Membership: The Board of Directors may confer the status of Lifetime Member (with full member rights and privileges) for meritorious and enduring service upon anyone it chooses, with a $\frac{3}{4}$ vote of the complete Board of Directors. This status may not be conferred to current Club Officers.

Article IV

Club Officers and Board of Directors

Section 4.01 Club Officers

Section 4.01.01. Eligibility: Any member in good standing shall be eligible to be a Club Officer with the exception of the offices of President and Treasurer. To be eligible for the offices of President or Treasurer, a member shall have been a member in good standing for the previous two (2) years.

Section 4.01.02. President: The President shall preside over the general membership and the Board of Directors meetings. The President shall ensure that LV functions smoothly as a whole and shall ensure execution of the LV Bylaws. The President shall ensure that all official LV documents and instruments of communication including, but not limited to, club website conform to the requirements of the LV Bylaws. The President shall have final authority over the content of all LV documents and instruments of communication. The President shall ensure the conduct of monthly Board of Directors and General Club Meetings. The President may delegate the duties of the President to other Club Officers.

Section 4.01.03. Vice President: The Vice President shall be an assistant to the President and shall execute the duties of the President in the absence of the President (including presiding over club meetings when necessary). The Vice President shall ensure execution of all tasks associated with the LV sponsorship program and LV sponsors.

Section 4.01.04. Secretary: The Secretary shall document and maintain minutes for all club meetings. The Secretary shall ensure timely communication of club activities to all members using, as a minimum, email or traditional mail. The Secretary shall maintain a record of all outstanding actions to be performed by a club officer (including the Secretary) or any club member as agreed-to by the respective individual. The Secretary shall maintain an archive of all pertinent historical records (including but not limited to meeting minutes, newsletters, and club event flyers) in electronic or paper forms. The Secretary shall be responsible for executing the LV annual election (ref. Section 5.03).

Section 4.01.05. Treasurer: The Treasurer shall have complete responsibility for the treasury of LV by, at a minimum, maintaining the records of all transactions, depositing all dues and payments to LV, paying all appropriate taxes and fees as required by federal, state, or local laws, making payments to individuals or companies as decided by the Board of Directors or the membership of LV, and distributing reimbursements to LV members in accordance with the LV Bylaws or supplemental LV rules. The Treasurer shall generate monthly financial statements showing, at a minimum, the end of month balance of the treasury, monthly receipts and payments, and monthly accounts receivable and payable. The Treasurer shall preside over meetings when both the President and Vice President are absent.

Section 4.01.06. Ride Director: When possible, there shall be two (2) Ride Directors. When there are two Ride Directors, the two year terms of the Ride Directors shall be staggered so that there is a one year overlap in the terms of the Ride Directors. The duties of the Ride Director shall be shared when there are two Ride Directors. The Ride Director(s) shall ensure the conduct of the club Saturday training Rides (in accordance with the current LV Ride Rules for the Saturday training Ride) and Sunday club ride as noted in Section 2.02.01. A Ride Director shall

lead one of the groups and assign Ride Leaders to the remaining groups of the Saturday Social Ride. A Ride Director shall ensure that an email containing the weekly ride schedule is sent to all members on a weekly basis through the list server.

Section 4.01.07. Race Director: The Race Director shall have primary responsibility for organizing and conducting at least one race per year to comply with sponsored club requirements of USA Cycling (USAC). The Race Director shall coordinate the activities of race teams within LV ensure harmony across all LV race teams.

Section 4.01.08. Membership Director: The Membership Director shall process membership applications, send out renewal notices, publish membership lists, and other member related items (such as clothing order forms, etc.). The Membership Director shall ensure that a complete and accurate listing of members and their membership information exists and that the email addresses in the LV email group are those of current members in good standing.

Section 4.01.09. Advocacy Officer: The Advocacy Director shall direct the LV's bicycle advocacy programs with the goal of improving riding local bicycling conditions by organizing support for state legislation and local municipal codes favorable to bicycling and educating the public about bicycling.

Section 4.01.10. Communications Director: The Communications Director shall be responsible for updating, maintaining, and improving of the LV web site. The Communications Director shall maintain the LV email group.

Section 4.01.11. Clothing Director: The Clothing Director shall be responsible for the purchasing, selling, distributing, and bookkeeping LV clothing and clothing accessories.

Section 4.02. Board of Directors

The Club Officers who make up the Board of Directors shall be elected as defined in Article V. The Board of Directors shall consist of:

- President
- Vice President
- Secretary
- Treasurer
- Ride Director(s)
- Race Director
- Membership Director
- Communications [Director](#)
- [Clothing Director](#)
- **Section 4.02.01. Board of Directors Quorum:** A quorum of the Board of Directors for decision making and voting purposes shall be a minimum of six (6) Directors.

Section 4.02.02. Additional Board of Director Positions: The Board of Directors may create additional Board of Directors positions through $\frac{3}{4}$ majority vote of the Board of Directors followed by a $\frac{3}{4}$ vote of members present at a regularly scheduled General Monthly Meeting.

Section 4.02.03. Removal of Board of Director Positions: Directors may be removed from the Board of Directors by a majority vote the entire Board of Directors and a majority vote of the General Members at General Monthly Meeting.

Section 4.02.04. Repeal of Board of Directors Decisions: The general membership may repeal decisions of the Board of Directors by a 3/4 majority vote of members present at a General Monthly Meeting conducted within two months following the decision.

Section 4.02.05. Unfilled Club Officer Positions: The Board of Directors may fill unfilled Club Officer positions in the best possible manner

Section 4.02.06. Compensation and Reimbursement: The Board of Directors shall generally serve without compensation, except for food during Board of Directors meetings and except as provided for herein. The Board of Directors shall be allowed reimbursements of expenses incurred in the performance of their specified duties. All expenses over \$25 shall require pre-authorization by the Board of Directors.

Section 4.03. Other Officers

The Board of Directors shall assign members in good standing to these Club Officer positions:

- Advocacy Officer
- ~~Highway Clean-up Officer~~
-

These Club Officers are not part of the Board of Directors and shall not have voting rights on the Board of Directors (but will have normal member voting rights). A member of the Board of Directors may also hold one of these positions within this section.

Article V Elections

Section 5.01. Election Schedule: Elections for the Board of Directors shall be held starting November 1 of each year and ending December 1st. Nominations may be received starting no later than October 1st and close by October 31st. The results will be announced at the Annual Holiday Party.

Section 5.02. Term Schedule: The Club Officers that make up the Board of Directors shall have two (2) year terms. The terms will be on an overlapping schedule. All other Club Officers shall have one (1) year terms.

Section 5.02.01 Board of Director Even Year Terms: The Directors that shall be eligible for election for even year terms (e.g. 2008, 2010, etc.) are the Vice President, Treasurer, Ride Director I, and Membership Director, Communications Director.

Section 5.02.02 Board of Director Odd Year Terms: The Directors that shall be eligible for election for odd year terms (e.g. 2009, 2011, etc.) are the President, Secretary, Ride Director II, and Race Director, Clothing Director.

Section 5.03. Electoral System: The winner of a contested election shall be by a simple majority of the membership present. In the event that no one receives a majority of the votes cast

for a particular position, a run-off election shall be held between the two (2) candidates with the most votes. Only LV members in good standing are eligible to vote in elections for Club Officers. Voting will be done on-line.

ARTICLE VI Meetings

Section 6.01. General Monthly Meetings: The President shall ensure the conduct of a General ~~Monthly~~ quarterly Meetings ~~once~~, January through November and shall lead the meeting. In the absence of the President, the Vice-President shall conduct the meeting. The meeting date and place shall be communicated at a minimum by email to all LV members and by as many other communication instruments as possible. Meetings shall be open to the general public and the LV general membership. Activities at meetings may include, but are not limited to, these activities planning of other activities, presentations of past and future LV events, and general membership decisions. The January meeting shall be the time where the general public will be informed of the LV's plans for that calendar year. The other meetings during the year will center around plans for particular activities or presentations on cycling-related subjects.

Section 6.02. Club Officers Meetings: The President shall ensure the conduct of a Club Officers meeting once a month. . The President shall notify all Club Officers of the meeting and ensure that the meeting is publicized in one (1) communication instruments. Each Club Officer shall give a brief report on his or her segment of LV activities. The Board of Directors may make decisions by a simple majority of the Directors present during the meeting, provided that a quorum (see Section 4.02.01.) is present.

Section 6.03. Decisions by Presidential Contact: If an item requires the immediate action of the Board of Directors prior to a regularly scheduled meeting, the President shall have the authority to either call a special meeting or to poll all members of the Board of Directors. All such decisions taken by Presidential contact shall require a majority vote of all Directors (not a quorum) and shall be reported at and recorded in the minutes of the next regularly scheduled meeting.

Article VII Committees

Section 7.01. Formation of Committees: Committees consisting of the LV members may be formed to carry out the major functions of the club. The Board of Directors shall select the most appropriate Club Officer to be the committee chairperson. The committee chairperson shall call for volunteers to be committee members.

ARTICLE VIII Race Team(s)

Section 8.01. Race Team Members: The Race Team(s) of LV shall be composed of licensed amateur racers who are also members in good standing of LV.

Section 8.02. Race Team Conduct: The Race Team(s), under overall supervision of the Race Director may raise money for team use, keep its own financial books, and generally conduct its own business as required to conduct a race team.

Section 8.03. Race Team Clothing: Race teams, under the supervision of the Race Director and the Board of Directors may use clothing other than official club clothing. The clothing and its associated sponsors are defined as the primary fundraising source for the race team. The LV logo shall appear in at least one prominent location on the jersey and skinsuit top.

Article IX Ratification

Section 9.01. Bylaws Ratification: These Bylaws shall be considered in effect once ratified by a 2/3 vote of members present at a General Monthly Meeting provided it has been announced in an appropriate club communication instrument that such a vote will be taken.

Article X Amendments

Section 10.01. Bylaws Amendments: Amendments to these Bylaws may be made following a 2/3 vote of both the Board of Directors present at their regular monthly meeting; and a simple majority of the members that vote via an on-line voting system. The Communications Director shall conduct the election and the results certified by the Secretary.

Article XI Dissolution

Section 11.01. Dissolution: If at any time LV dissolves, any funds or property in the treasury shall be distributed according to the provisions of Articles of Incorporation of LV.

ARTICLE XII Fiscal Year

The fiscal year shall run from the first day of January and end on the last day of December each year. Annual financial statements shall be submitted to the membership at the January General Monthly Meeting, pursuant to nonprofit corporation law.

ARTICLE XIII Non-Liability of Club Officers

The Club Officers of LV shall not be personally liable for the debts, liabilities, or other obligations of LV.

Record of Ratification and Adoption of Bylaws

August 19, 2009: The membership of Lightning Velo first ratified and adopted the original Bylaws (Release V1) at the August 2009 General Club Meeting.

November 16, 2012: The membership of Lightning Velo ratified and adopted revised Bylaws (Release V2) at the November 2011 General Club Meeting.

Bylaws (V3) May 2014 General Club Meeting.